



April 15, 2015

ATTENTION

To Parents of Parentally Placed Student with a Disability,

Please notify the special education office of any **new parentally placed changes in school enrollment**. For example, perhaps you are placing your son/daughter into a Hempstead district charter school or parochial school for the 2015-16 school year. The special education office needs to know this information by July 1, 2015. This information will serve to ensure that special education services are provided to your son/daughter at the new school location as written on the Individual Education Plan (IEP).

Feel free to contact us if you have any questions. The special education office is located on the lower level of the administration office building at 185 Peninsula Blvd, Hempstead, New York 11550, P (516) 434-4080, F (516) 564-0350.

Thank you, your cooperation is greatly appreciated.

Sincerely,
Allison Hernandez
Assistant Superintendent of Special Education

Djuana Wilson
Coordinator of Direct Instruction